



# IEMA Approved Environmental Auditor Course

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Eco-Centre, Islington, London

Presented by

**Ted Rosser**

EMAS Verifier and IEMA Principal Environmental Auditor

*Improve your environmental management and audit skills  
Deliver performance improvement and compliance within  
your organisation*

*Progress to become a Registered Auditor*



**Environmental Audit  
Sustainable Development  
Life Cycle Thinking  
ISO 14001 ♦ ISO 19011 ♦ ISO 17021  
EMAS  
UK Legal Requirements**

## About the Course

*“There are far too many audits in modern business; but far too few effective audits.”*

The aim of this course is to train individuals to become effective auditors. We offer delegates a challenging and enjoyable 5 day audit training programme.

A successful environmental management system (EMS) drives environmental performance improvement and compliance at all levels within an organisation and its supply chain. It provides top management with the assurance that their environmental policy commitments are being implemented and maintained.

At the heart of a successful EMS is an effective audit programme and a team of competent and qualified auditors. This course is about developing auditors who can deliver such a programme.

This 5-day IEMA<sup>1</sup> Approved Advanced EMS Auditor Course has been specifically designed for the Public Sector and for individuals who have environmental management and environmental audit responsibilities.

The course is fully compliant with all the requirements of IEMA and covers ISO 14001:2004, ISO 19011:2002, ISO 17021, EMAS, UKAS requirements and the relevant UK regulations. Sustainable development and a ‘life cycle’ thinking approach are key themes of the course.

The course includes a ‘live audit’ of a local authority facility so delegates have the opportunity of auditing in a real situation (far better than a classroom role play exercises). Delegates will be issued with a comprehensive 150 page environmental auditing manual plus SGC Audit Checklists and an auditing template for undertaking future audits, all of which provides a valuable reference for undertaking future audits.

## Benefits of the Course

The benefits to delegates of successfully completing this course will be:

- The ability to plan and implement an effective environmental audit programme
- The skills to plan, prepare, conduct and report on an environmental audit

- A greater understanding of environmental management systems and compliance requirements
- Fulfilling the training requirements required to register as an environmental auditor with IEMA and thereby gain a recognised qualification
- Career development.

## Comments of previous delegates

*“Excellent course!”*

*“Enjoyable and comprehensive course, very useful course manual”*

*“The site audit was invaluable”*

*“Very worthwhile and enjoyable”*

*“Now I know what’s wrong with our audit programme!”*

*“Learnt Loads!”*

Public sector organisations will benefit from their staff attending this course by:

- Improvements in environmental performance and compliance identified through effective audits
- Increased assurance that environmental policy commitments are being implemented and maintained
- Demonstrable competence of auditors
- Potentially reduced certification costs due to a more effective internal audit process.

## IEMA Auditor Registration

IEMA Auditor Registration is the foremost internationally recognised environmental auditor qualification. Our auditor course incorporates all the requirements of the IEMA 5-day Advanced EMS Auditor Course and covers all the training requirements for IEMA Auditor Registration.

Delegates who successfully complete an IEMA approved Advanced EMS Auditor course and pass the end of course exam can apply for IEMA Associate Environmental Auditor registration<sup>2</sup>. Associate Auditors can then progress to become Registered Auditors and then Principal Auditors. Further information on IEMA Registration is available at [www.iema.org](http://www.iema.org).

<sup>1</sup> See the Institute of Environmental Management and Assessment website [www.iema.net](http://www.iema.net) for further information.

<sup>2</sup> Registration is awarded on the basis of an individual’s training record, academic background, membership of professional bodies and work experience.





Completion of the course is also a recognised auditor competence for ISO 14001 internal auditing.

Delegates attending the course should have a basic knowledge of ISO 14001 but this can be acquired through pre-course reading of the standard. In addition, delegates must be prepared to demonstrate commitment to the course by full attendance at the course and through participation.

## Course Content

The course content is as follows:

- Introduction to environmental auditing
- Sustainable development and the auditor
- Life Cycle Thinking
- Interpreting ISO 14001 and EMAS from the auditor perspective
- EMS Documentation including documentation review
- Identification of significant environmental aspects and impacts
- UK legal requirements with special reference to those associated with the Public Sector
- Evaluation of compliance
- Auditing each clause of ISO 14001
- Auditing policy commitments
- First, second and third party auditing
- ISO 19011: Guidelines for quality and/or environmental management systems auditing
- ISO 17021: Certification Body requirements
- EMAS Verification and Validation
- Auditing skills, techniques and competences
- Audit process and documentation.

The course consists of a blend of interactive lectures, discussions, group exercises and audit workshops. All the case studies are specific to local authority activities and will utilise the Kirklees Council environmental management system. The course concludes with an exam.



## Sustainable Growth Company Ltd

SGC provides a wide range of audit, verification, consultancy and training services. We specialise in environmental management, corporate social responsibility, ethical trading and supply chain management. Our clients include B&Q who we have worked with on CSR issues for many years. We are also contracted by Lloyds Register Quality Assurance to provide audit and verification services. We have been delivering IEMA Accredited Courses since 1999.

## Ted Rosser

The course tutor is Ted Rosser. Ted has many years of experience in environmental management and auditing and has presented IEMA accredited Environmental Auditor courses for over 10 years.

Ted is the EMAS Verifier for Kirklees Council, Leicester City Council, East Riding of Yorkshire Council and is the ISO 14001 Assessor for Derbyshire County Council. He also assesses in the power, oil and gas and manufacturing sectors.

He also specialises in the field of Corporate Social Responsibility, Ethical Trading and Sustainable Development and is a long-term adviser to the B&Q plc CSR team.

He is an IEMA Principal Environmental Auditor (one of the first registered), an EMAS Lead Verifier, an EU Emissions Trading Scheme (EU ETS) Lead Verifier, a Carbon Trust Standard Accredited Assessor, and a 'Zenger Miller' trained trainer.

## EMS Network

The course is presented on behalf of The National Environmental Management Systems (EMS) Network. The EMS Network was initiated in 2004 by Kirklees Council with the formation of the Yorkshire EMAS Group. The Network receives continuing support from DEFRA and now involves public sector organisations from all UK regions with over 300 members.

For more information or to become a member of the National EMS Network contact Adele Wiseman:  
[ems.network@kirklees.gov.uk](mailto:ems.network@kirklees.gov.uk)

## General Course Information

The course runs from 08:30 to 18:00 each day. There is a two-hour exam at the end of the course. Attendance and participation in the complete course, including the exam, is required to pass the course.

Delegates attending the course should familiarise themselves with ISO 14001 prior to attending the course. Pre-course reading will be provided for this purpose. Delegates will need to bring a copy of ISO 14001:2004 and ISO 19011:2002 for reference during the course.

## Costs

The cost of the course is £950.00 plus VAT per person. This includes course documentation, lunch and beverages at break time plus exam fees. Overnight accommodation is not included but can be booked, subject to availability, on request.

## Registration

Please complete the course registration form that was issued with this brochure. Registration can be made by post, fax or email using the registration form. Payment can be made by cheque or BACS.

## Contact Details:

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